

Form: Example Application

Do you know ...

Our **evaluation forms** help managers digitally document team member performance?

- KPIs can be a drop-down to ensure consistent measures across roles, levels, and departments.
- Details on performance vs. objectives can be included in the comment fields.
- Alerts can be scheduled to remind employees and managers about deadlines and timely progress vs. KPIs.

Digital forms **minimize management headaches and delays** – and also **optimize employee productivity performance**.

Employee Evaluation

Employee Information

*Name

Tom Jones

Employee Id

J9919

Job Title

Mechanical Engineer

Department

Operations

Manager

Christina Coleman

Review Period

Monthly

Quarterly

Annually

Performance

Job Knowledge

