

# Form: Example Application

## Do you know ...

Our **office supplies request forms** better manage orders for items such as paper, pens, folders, printer ink, sticky notes, etc.?

- Form fields, drop-down menus, and images can reflect relevant office resources.
- Employees can submit their requests on any device.
- Alerts can notify managers when a new request is ready for review.
- These forms **digitize mundane administrative tasks** and **reduce unnecessary expenses**.

< Module Supply Order Form

Approved By (Budget Approval)  
Kerry

Received By  
Jacky

Date of Order  
6/16/23

Date Approved  
6/28/23

Date Received  
7/11/23

ITEMS

3 entries [Tap for details](#)

Subtotal  
\$ 77.34

Comments  
Supplies ordered