

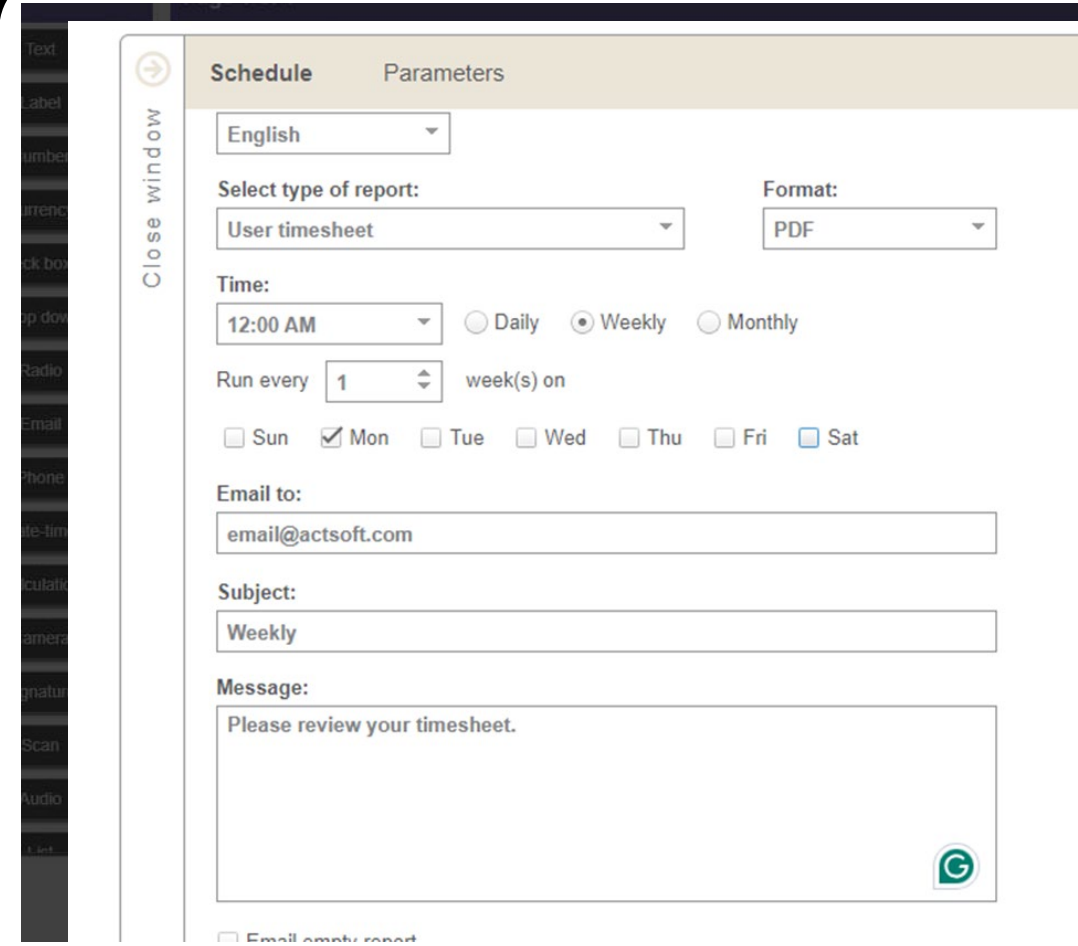
Example Application

Do you know ...

The Scheduled Reports feature sends reports to customers as an email on a schedule that they set.

- Reports can be scheduled to run daily, weekly, or monthly.
- The format of the report can be set to PDF, Excel, Text, or CSV.
- The scheduled report can be sent to multiple email recipients.
- A custom subject line and message can be included.
- This feature can be used to send both default and custom-built reports.

This feature automates the reporting process with the ability to set it and forget it.



The screenshot shows a configuration window for a scheduled report. The window has a 'Close window' button on the left. The main area is divided into 'Schedule' and 'Parameters' sections. Under 'Parameters', there is a language dropdown set to 'English'. Below that, 'Select type of report:' is set to 'User timesheet' and 'Format:' is set to 'PDF'. The 'Time:' section shows '12:00 AM' and radio buttons for 'Daily', 'Weekly' (selected), and 'Monthly'. 'Run every' is set to '1' week(s) on. The days of the week are listed with checkboxes: Sun (unchecked), Mon (checked), Tue (unchecked), Wed (unchecked), Thu (unchecked), Fri (unchecked), and Sat (unchecked). The 'Email to:' field contains 'email@actsoft.com'. The 'Subject:' field contains 'Weekly'. The 'Message:' field contains 'Please review your timesheet.' and a green circular icon. At the bottom, there is a checkbox for 'Email empty report'.