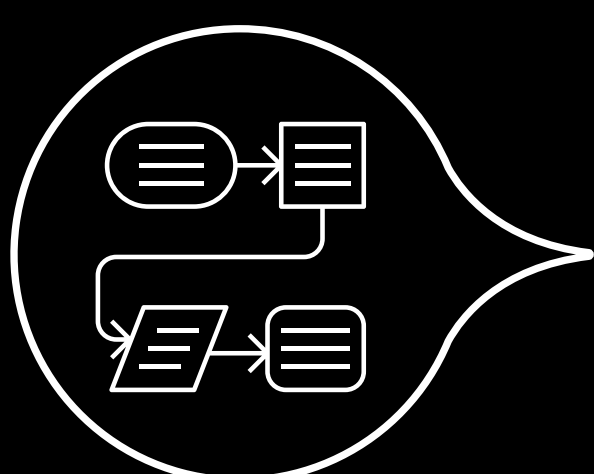


# TIME SAVINGS CHECKLIST:



## ✓ IMPROVING STAFF OUTPUT ✓ & SATISFACTION

Boost your team's productivity and morale with these simple yet effective time-saving strategies. Check every box to transform your workforce!



### ✓ STREAMLINE SCHEDULING

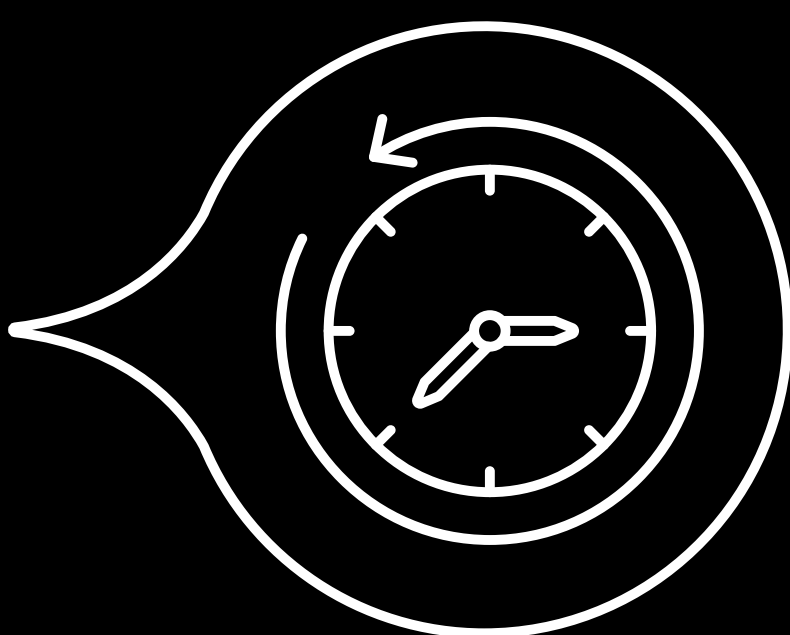
Use automation to fill gaps and sync schedules in real-time.

### ✓ SIMPLIFY COMMUNICATION

Instantly notify the team with auto-alerts to boost timeliness.

### ✓ REDUCE ADMIN TIME

Digital forms eliminate paper processes and keep all data in one place.



### ✓ MONITOR OVERTIME & DOWNTIME

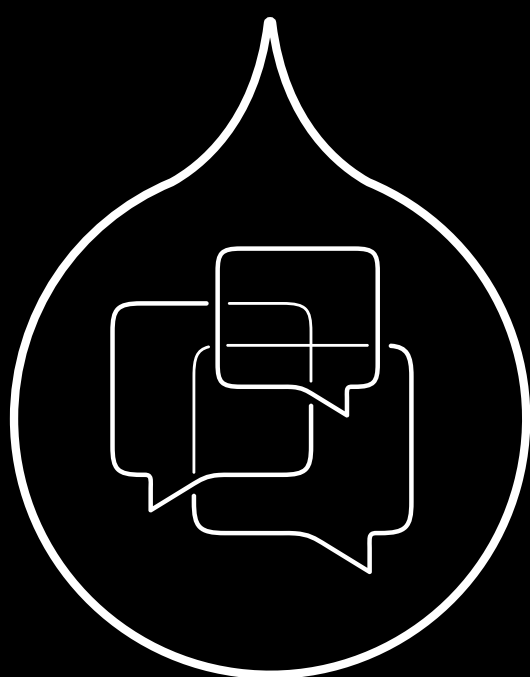
Track hours and adjust workloads to optimize timekeeping.

#### FUN FACT:

Companies with mobile workforces can see a reduction of up to 11 workdays per year per employee due to reduced commute times.\*

### ✓ SIMPLIFY COMMUNICATION

Instantly notify the team with auto-alerts to boost timeliness.



Ready to maximize output and engagement? Partner with Actsoft today and discover how you can get the most out of your mobile workforce!

[WWW.ACTSOFT.COM](http://WWW.ACTSOFT.COM)

\*source: <https://globalworkplaceanalytics.com/telecommuting-statistics>